

Step 2 — Add a new VPN connection

To add a new VPN connection, click the **Internet access icon** in your system tray.

If you are using a Wi-Fi connection, the icon will look like this:



If you are using an Ethernet connection, the icon will look like this:



From the menu that pops up, select **Network settings**.



In the Network & Internet settings panel, select **VPN > Add a VPN connection**.

Settings

NETWORK & INTERNET

Find a setting

Wi-Fi

Airplane mode

Data usage

VPN

Dial-up

Ethernet

Proxy

VPN

+ Add a VPN connection

Related settings

- [Change adapter options](#)
- [Change advanced sharing options](#)
- [Network and Sharing Center](#)
- [Internet options](#)
- [Windows Firewall](#)

Step 3 — Set up your VPN connection

In the “Add a VPN Connection” menu, use the following settings:

VPN provider: Windows (built-in)

Connection name: [RERU]

Server name or address: [202.29.53.9]

VPN type: Point to Point Tunneling Protocol (PPTP)

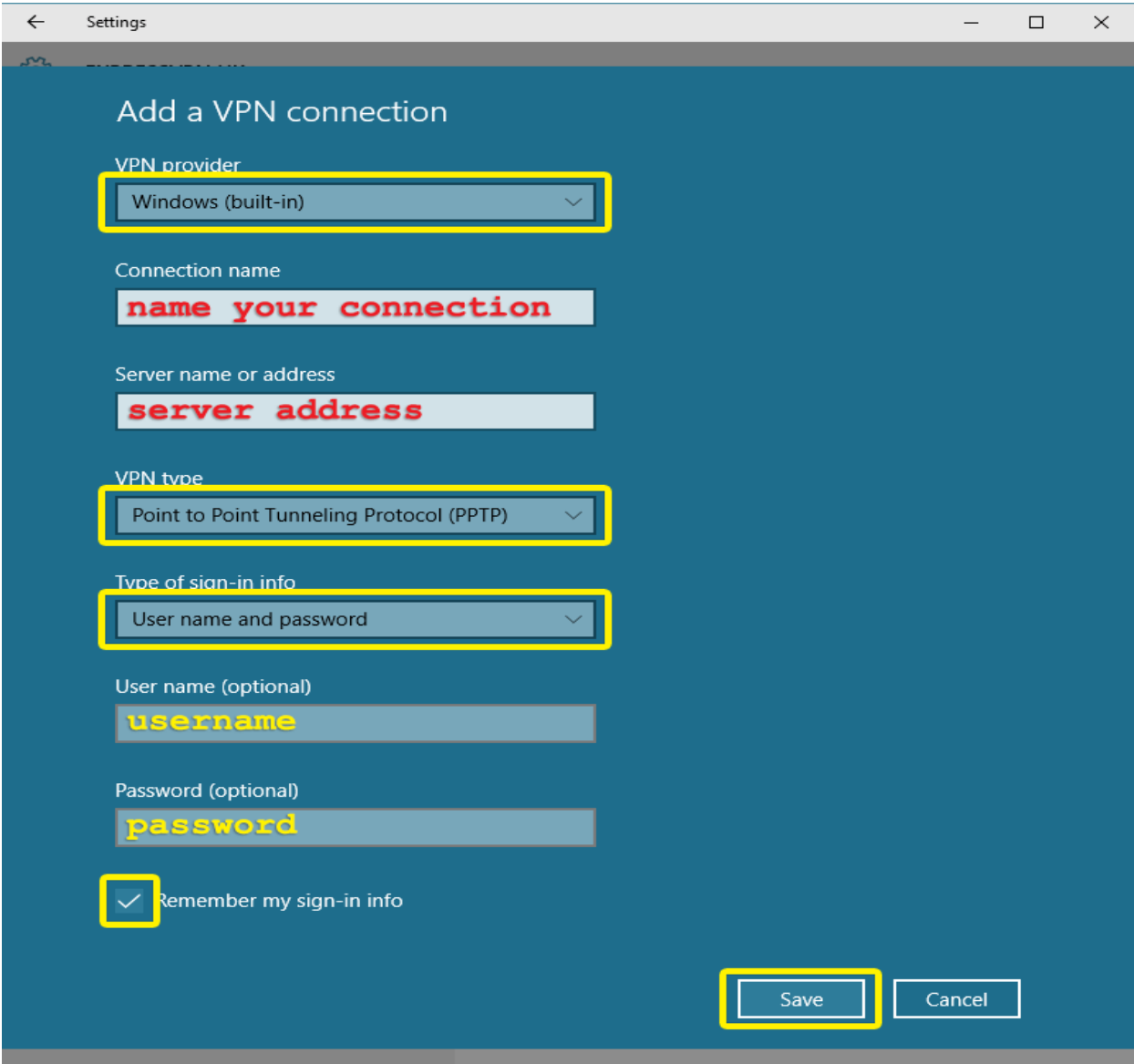
Type of sign-in info: User name and password

User name: [your username]

Password: [your password]

Check the box for **Remember my sign-in info**.

Click **Save**.

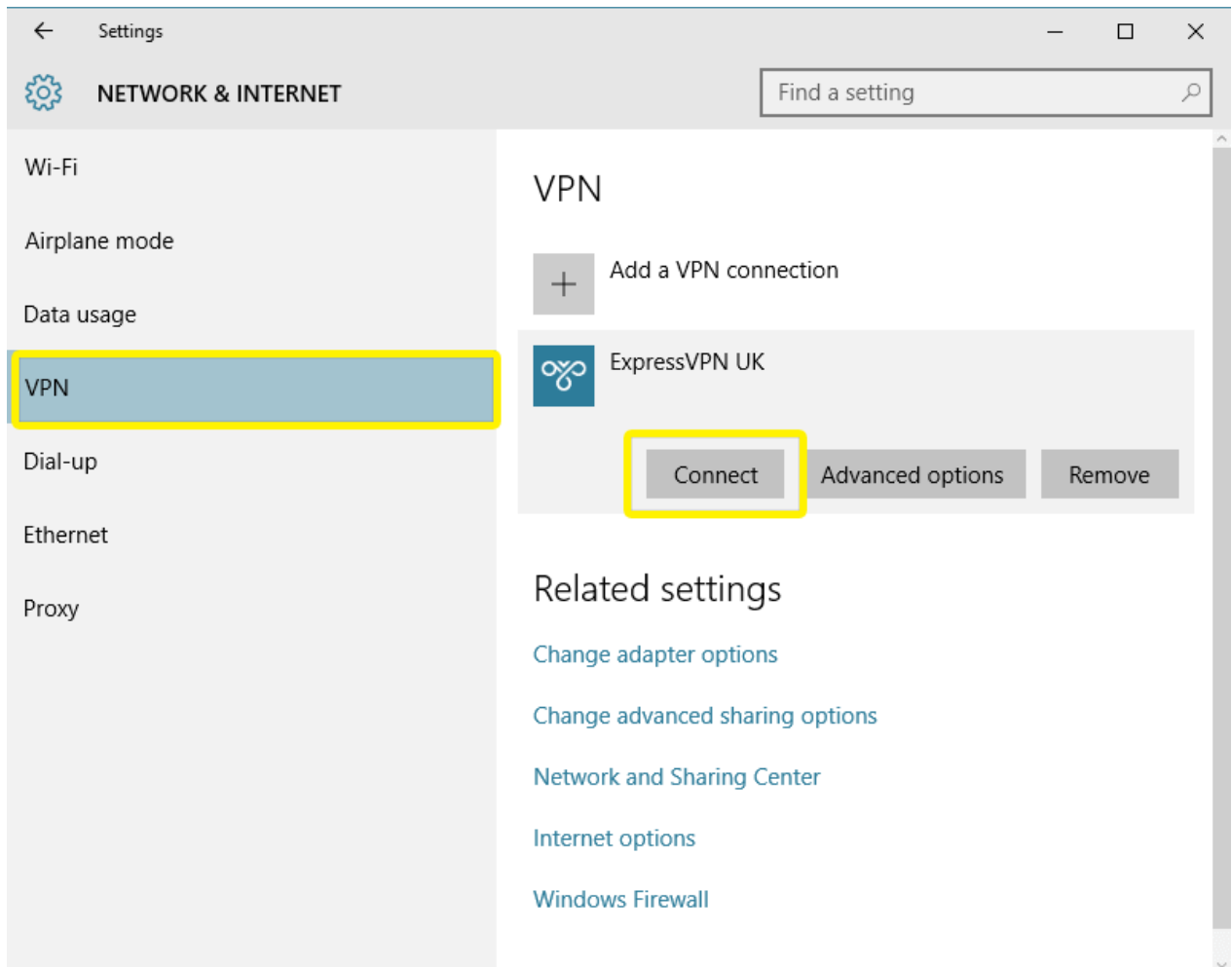


The screenshot shows the Windows Settings application window titled "Settings" with the "Add a VPN connection" page open. The page has a blue background and contains the following fields and options, all of which are highlighted with a yellow border:

- VPN provider:** A dropdown menu showing "Windows (built-in)".
- Connection name:** A text input field containing "name your connection".
- Server name or address:** A text input field containing "server address".
- VPN type:** A dropdown menu showing "Point to Point Tunneling Protocol (PPTP)".
- Type of sign-in info:** A dropdown menu showing "User name and password".
- User name (optional):** A text input field containing "username".
- Password (optional):** A text input field containing "password".
- Remember my sign-in info:** A checked checkbox.
- Save:** A button at the bottom right.
- Cancel:** A button at the bottom right.

Step 4 — Connect to the VPN server

You will now see your new VPN connection in the Network & Internet settings panel. To connect to the VPN server, click the **name of the connection**, then click **Connect**.



Set up as many VPN server connections as you want by following the steps above.

To quickly connect to these servers, click on the **Wi-Fi icon** or **Ethernet icon** in the system tray, then select the **server** you'd like to connect to.



Step 5 — Disconnect from the VPN server

To disconnect from the VPN server, go to **Network & Internet > VPN > [name of VPN connection] > Disconnect**.

